



**Rules and Regulations
of the
Entomological Society of India (ESI)**
(Revised in November 2022 from documents available up to January, 1963)

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NAME

1. The name of the Society shall be “THE ENTOMOLOGICAL SOCIETY OF INDIA”

Abbreviation: ESI

AIMS AND OBJECTS

2. The aims and objects of the ESI shall be:

- i) To advance the cause of entomology and to broaden the reach of insect science to multiple sections of people for sustainable agriculture, horticulture, forestry, veterinary, public health and safe environment.
- ii) To encourage and promote entomological education, research and extension.
- iii) To foster a close association with government and non-government organisations, and scientific societies in India and abroad.
- iv) To develop, propose and implement policies related to plant protection and biosafety.

MEMBERSHIP

3. Membership of the ESI shall be open to all persons interested in entomology, not below 18 years of age, whose admission is approved by the EC, hereinafter described, considers conducive to the interests of the society. The EC reserves the right to admit or otherwise of the members under any category.

4. There shall be four classes of members:

- (i) Life-Members
- (ii) Ordinary Members
- (iii) Corporate Members, and
- (iv) Honorary Members.

Life Membership will be declared after completion of five years of ordinary membership. This period may be waived off with the approval of the EC for a definite period of time. The ESI may occasionally elect Honorary Members from persons well-known for their services towards the cause of entomology.

5. In addition to the four classes of members, the Society shall also have "Fellows", to be selected from "Life, Ordinary and also Honorary members".

Eligible 'Life Members' will be considered for the Fellow of Entomological Society of India (FESI) based on their biodata and with the formal approval by the EC.

HONORARY FELLOWS OF ESI

6. Honorary Fellowship (Hon. FESI) is the highest honour bestowed by the Entomological Society of India.

ESI would nominate the candidates for the Honorary Fellowship from those who have made a substantial contribution to entomology, through publications or other evidence of achievement. Applications are referred to a Committee of Experts, who then forward a recommendation to EC of the ESI. Honorary Fellows are entitled to make use of the title "Honorary Fellow of the Entomological Society of India" and the suffix "Hon. ESI"

ADMISSION OF MEMBERS

7. Admission of Life, Ordinary or Corporate Member will get active only upon a formal ex-post facto approval by the EC and the guidelines given above under membership.
8. All types of Members shall be admitted upon approval by EC.
9. The EC may permit an Ordinary Member to hold his/ her membership in abeyance for a specified period, during which he/ she need not pay any subscription and will not receive the publications of the ESI. On the resumption of his/ her membership such member need not have to pay admission fee again.
10. Honorary Members shall be elected, on the recommendations made to the ESI by the EC at a General Body Meeting by a four-fifth majority vote of the members present at the meeting. They shall be persons of eminence in the field of Entomology. Their number shall not exceed 2% of the total number of Members.
11. Corporate Members can be any eligible institution, firm or person paying Rs. 100000/- (one lakh only) in a single instalment. The corporate member will be entitled to all the privileges of a regular member except the voting rights.

LIFE/ ORDINARY/ HONORARY MEMBERS AND FESI

12. The Life Members, and Ordinary Members who complete five years of membership, and whose subscriptions are not in arrears will be eligible to become FESI provided the fee requirements are met with. This period may be waived off with the approval of the EC for a definite period of time. The General Secretary will make a list of such members and report to the Annual General Body Meeting.

PRIVILEGES OF MEMBERS

13. Life and Ordinary Members shall have the right to vote at all the meetings of the ESI and to propose candidates for admission to the society. They shall be entitled, so long as their annual subscription is not in arrears, to receive such publications of the society as the EC may determine.

They shall also have the privilege of introducing to the Ordinary Scientific Meetings of the ESI, any visitors, whose names together with the name of the introducing Member shall be entered in a book kept for the purpose. Voting by proxy shall not be permissible.

14. Honorary Members shall enjoy all the privileges of Ordinary Members, without having to pay the admission fee and subscription, except that they shall not be entitled to hold any office or to vote at meetings of the ESI.

PRIVILEGES OF FESI

15. FESI shall in addition to enjoying all the privileges of Life Members, be entitled to append the honorary suffix of “FESI” to their names.

ADMISSION FEE AND SUBSCRIPTION

16. Membership fee shall be Rs. 1000/- per annum (with an additional Rs. 100/- for the first year towards admission fee). Members of five years continuous standing will be eligible to apply for life membership with the required payment. This period may be waived off with the approval of the EC for a definite period of time. This will also make one eligible to apply for FESI.

17. The annual subscription (print copy) for Life and Ordinary Members, if demanded shall be Rs. 2500/-. The annual subscription (print copy) for Foreign (Ordinary and Life) Members shall be US \$ 300. Annual subscription shall become due on the 1st January every year. Members admitted during December shall also have to pay the full subscription and it is valid only for the current year, in which admitted. Payments ought to be made by online through Internet Banking in favour of the Entomological Society of India, payable at New Delhi. Payment terms and conditions will be updated on the website of the ESI from time to time or payment details can be obtained from the ESI office.

18. The life membership fee at the current rates Rs. 10000/- is exclusive of the admission fee. This is in addition to five annual membership charges (currently it is Rs 5000/- @ Rs 1000/-/year) payable in lump sum. Life membership charges can be remitted in a maximum of two instalments with permission of ESI.

19. The renewal fee for the life members FESI shall be Rs. 5000/- after completion of ten years as FESI (to be effective from 1st January, 2023).

20. Members whose subscriptions happen to be in arrears for more than a year shall be excluded from the privileges of membership, until they pay dues. A list of all such members, showing the amounts due shall be presented by the General Secretary/ Treasurer at each Annual Meeting.

21. Towards the end of the year, the Treasurer can send a reminder to every member whose subscription is in arrears and if the arrears remain pending for more than two years the member's name will be removed from the ESI register. It is equally a responsibility on the part of a Member to clear all dues and keep these up to date. Three months' notice shall be given when actually removing the names. Such members will have to take readmission with the required payment.

22. Those members, who are in arrears of subscription of two and more years and whose names have been struck off the rolls of members shall be eligible to readmission provided the full admission fee along with double the pending amount is paid. Such members will, however, be considered as readmitted members.

EXECUTIVE COUNCIL (EC)

23. There shall be an EC which shall carry on all the affairs of the ESI.

24. The EC shall consist of: The President, three Vice-Presidents (Elected), plus two Vice President (Honorary), General Secretary (Head Quarter), Joint Secretary and Treasurer (Head Quarter), Chief Editor, Zonal President and Zonal Councillor one each

for Zonal Council *viz.*, Headquarter (Delhi NCR); North 1: Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab; North 2: Rajasthan, Uttar Pradesh, Uttarakhand; North East: Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura; West cum Central: Madhya Pradesh, Goa, Gujarat, Maharashtra; South 1: Andaman & Nicobar Islands, Kerala, Lakshadweep, Puducherry, Tamil Nadu; South 2: Andhra Pradesh, Karnataka, Telangana; East: Bihar, Chhattisgarh, Jharkhand, Odisha, West Bengal.

Chief Editor, Joint Secretary and Treasurer will be nominated by the EC and all others will be elected.

25. All the office bearers shall be elected for a period of three years except in the case of the Chief Editor, whose period of office will be decided by the EC. All shall be eligible for reelection. Any vacancy occurring within the period of three years will be treated as an interim vacancy. These vacancies will be filled by nomination with approval of EC.

26. Web-based online election system will be in place for the election of the members of EC. Eligibility for the election of the office bearers of the ESI:

President: A senior member of high academic repute and FESI for the last 10 years.

Vice-President: A senior member of high academic repute and FESI for the last 10 years.

General Secretary: FESI for the last 5 years

- Zonal President & Councillor: FESI for the last 10 and 5 years, respectively.
- In the case of unavoidable delays in the elections, the EC will continue to function until new EC takes over.
- Before sending proposal/ nominating for any position, proposer and seconder should not have any dues pending. They all must be the member on the date of proposing any candidate for election to EC.
- In case of equal votes among the candidates, the present President has the right to cast a single vote to have the final decision.
- For the position for which the nominations are not received, the EC will have the power to nominate.
- Once the new EC assumes the office, a list of the new EC Members along with their names, address and occupation shall be filed with the Registrar of Societies, and the Indian Council of Agricultural Research as required for the statutory purposes.

Eligibility for the nominated position of the EC:

Chief-Editor: A senior member of high academic repute, FESI for the last 10 years and capable of providing editorial services. Should have experience of serving in the editorial board of IJE. The EC in consultation with Chief Editor may constitute an editorial advisory committee to assist in the day to day editorial actions, whenever it is felt necessary

Joint Secretary and Treasurer: FESI for the last five years, and located at Headquarters

The members of the EC are supposed to take up an assigned activity in the running of the ESI, and these activities will be assigned by the President upon commissioning of an EC.

27. The time of retirement of the office-bearers shall be after the expiry of the designated term. However, EC will continue to function until new EC takes over, in such situations as demanded.

28. The General Secretary shall be responsible for recording the proceedings of the meetings of the ESI and for conducting the business of the Society. If scientific meetings, etc. are organised by any Zonal Council, then the Zonal Councillor of respective zone shall be responsible for recording the proceedings for onward submission.

29. The Treasurer shall maintain the complete records of all the financial accounts of ESI. He shall receive deposits and disburse money on behalf of the ESI according to the directions of the EC. The auditing of annual accounts by an independent auditor (CA) is the responsibility of Treasurer.

30. The funds of the Society shall be in the name of the 'Entomological Society of India' operated jointly by EC members stationed at New Delhi and as approved by President. Payments endorsed by the EC in respect of bills will be paid by those who are signatories in the bank account. The General Secretary and the President will endorse bills pertaining to administration and other general matters of the Society. For the bills pertaining to the Society's publications, Chief Editor will approve these before these are processed further.

31. (i) There shall be a reserve fund of the ESI.
(ii) All the admission fees and the life membership fee received in future shall form the reserve fund.
(iii) The reserve fund shall not be used on recurring items.
(iv) The EC by unanimous decision or the general body by two-thirds majority can sanction any expenditure out of the reserve fund.

32. All accounts of the ESI shall be audited annually by a Chartered Accountant. The Treasurer shall submit the previous year accounts of the ESI for the purpose of auditing to the Chartered Accountant by the end of May each year. The financial year of the Society shall be from 1st of April to 31st of March. The auditor's statement of accounts shall be circulated to all the members before the annual general body meeting, whenever held.

CHIEF PATRON AND PATRON

33. Positions of Chief Patron and Patron (in existence earlier as part of the EC), can be revived by the EC from time to time. Those holding these positions will be eligible for the stipulated privileges for attending meetings, when they desire so.

MEETINGS OF THE EC

34. EC meetings shall be held periodically at the discretion of the President or at the request of one-third members of the EC, subject to the convenience/ availability.

35. The date and time of holding each meeting of the EC shall be notified by the General Secretary to each member of the EC at least a week before the date on which such meetings are to be held. Non-receipt of such notice by any member of the EC shall in no way invalidate the proceedings of the meeting.

Fifty per cent of the members of the EC shall form a quorum. With the commissioning of the ESI website such notices/communications will be sent either by email or announced in ESI website.

36. Extraordinary meetings of the EC shall be called by the President on a requisition signed by three members of the EC or at his/ her own discretion, when he/ she shall direct the General Secretary to issue notices for the purpose.

MEETINGS OF THE ESI

37. Ordinary meetings of the ESI shall be presided over by the President or, in his/ her absence, by the senior Vice-President present, or by one of the members of the EC present, or by a member elected at the meeting.

38. An extraordinary meeting of the ESI will be called if one-third of the Life and Ordinary Members of the ESI send a signed requisition to the General Secretary for such a meeting.

ANNUAL GENERAL BODY MEETING

39. The date of the Annual General Body Meeting (AGBM) shall be announced by the EC at least two weeks before the meeting. The President will address the meeting. In case the President is unable to attend the AGBM, the Presidential Address must be sent which will be read at the meeting. Such meetings when convened if the required quorum is not there, the meeting will be reconvened at a time specified for the same as per guidance/ rules. With the digital advancements, such meetings can also be done online through suitable platforms.

40. The agenda and resolutions for the AGBM shall be circulated to the members in advance. This will be displayed in ESI website in advance and may be sent by email too.

41. The reading of technical papers should be encouraged at all the meetings of the ESI. Discussions on the status of entomology in the country and at the global level should be held at the AGBM

JOURNAL OF THE ESI AND EDITORIAL BOARD

42. The ESI shall publish an entomological journal to be entitled, 'The Indian Journal of Entomology', and to serve this have an Editorial Board to look after its publication. The Chief Editor shall be an ex-officio member of the EC and will be nominated by the EC.

The Editorial board shall consist of Chief Editor and Associate Editors from India and abroad who will be nominated/approved by the EC. A permanent panel of the referees consisting of specialists shall be set up by the Chief Editor whose services shall be utilised frequently for reviewing the papers submitted for publications. The non performing associate editors will be substituted by new ones every year by the Chief Editor. These decisions are with the suggestion/ feedback from the OJMS platform in the form of

performance appraisal available online exclusively to be taken by the Chief Editor. The EC of the ESI deserves the right to take over/ include any journal under its domain. The Chief Editor/ EC will be the final authority for such decisions.

43. The subscription of the print copy of Indian Journal of Entomology by the non-members shall be Rs. 6000 (India) and US \$ 100 (abroad) inclusive of postage (these are current rates subject to change) and will be displayed in the websites/ print copy of the Journal.

ZONAL COUNCILS & CHAPTERS OF THE ESI

44. Instead of the earlier Branches/ Chapter/ Zonal Chapters, ESI will have Zonal Councils for Zones viz., Headquarter (NCR), North 1 (Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab), North 2 (Rajasthan, Uttar Pradesh, Uttarakhand), North East (Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura), West cum Central (Madhya Pradesh, Goa, Gujarat, Maharashtra), South 1 (Andaman & Nicobar Islands, Kerala, Lakshadweep, Puducherry, Tamil Nadu), South 2 (Andhra Pradesh, Karnataka, Telangana, and East (Bihar, Chhattisgarh, Jharkhand, Odisha, West Bengal). Each Zonal Council will have one elected Zonal President and one elected Zonal Councillor. EC may take a decision to reduce/ increase these depend on the number of members from a zone.

The Zonal Councils shall be governed by the Rules of the ESI and shall be subject to the direction and control of the EC. The EC will allocate/ approve activities by the zonal councils and will monitor these.

Each zone may designate chapters (may be 1 or more) depending upon aggregating of new members of at least of 25 with the approval of EC. Chapters are subject to the condition that there will be an activity every calendar year (as per approval of EC). EC will be the final deciding authority in this matter.

45. Zonal Councils of the ESI shall be known as the ESI- Headquarter Council, ESI- North Zone 1 Council, ESI- North Zone 2 Council, ESI- West cum Central Zone Council, ESI- East Zone Council, ESI-South Zone 1 Council, ESI-South Zone 2 Council and ESI- North-East Zone Council.

WITHDRAWAL OR REMOVAL OF MEMBERS

46. A Member may withdraw from the ESI by sending his/ her resignation letter addressed to the General Secretary. The ESI, however, shall not be liable to return any fee that has been paid by the member. The removal of members will be decided and approved by the EC.

47. A member whose resignation has been accepted by the EC and whose subscription is not in arrears shall be eligible to rejoin the ESI within a year of withdrawal. He/ she shall, however, be liable to pay fresh admission fee.

48. The President on recommendation of the EC, by at least two-thirds majority, can withdraw primary membership of a person or withdraw work from an office bearer for

specific period following due procedure of asking an explanation or issuing show cause notice etc. as per the rules of Society Registration Act, 1860.

49. The withdrawn primary membership of a person or withdrawn work from an office bearer (as provided under the above rule), can be restored, with or without charging fresh admission and membership fee, by a decision of the EC by at least two-thirds majority, after satisfactorily getting assured that such person/ office bearer shall work for the betterment and development of the ESI and considering that such action of the EC will be in the interest of ESI.

TA/ DA FOR THE EC MEMBERS

50. All the members of the EC of the ESI will be paid travel expenses restricted to the II-AC train fare or cheapest air fare for participation in the business/ scientific meetings organized by the ESI. DA and incidental expenses of Rs. 1000/- per day for attending the meeting will be reimbursed by the ESI. Accommodation will also be managed by the ESI, as per availability. This is subject to maximum of one visit per year.

AMENDMENT OF THE RULES AND REGULATIONS

51. The rules of the ESI may be amended at any AGBM or at an Extraordinary General Meeting of the ESI, called for the purpose, by a two thirds majority vote of the members present.

52. Proposals for an amendment of these rules may be made either by the EC or by any member duly seconded. In the latter case, it must reach the General Secretary in writing in time for circulation to all members of the ESI at least one month before the Extraordinary Meeting or AGBM.

HEADQUARTER

53. The permanent headquarter of the ESI shall be at the Division of Entomology, ICAR-IARI, Pusa, New Delhi 110012.